

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**December 27, 2012**

Selectmen Present: Betsy Hardwick, Scott Carbee, and Abigail Arnold

Also present: Joe Giza

**CALL TO ORDER:** Betsy called the meeting to order at 9:04 a.m.

**MOTION:** Betsy made a motion to enter nonpublic session seconded by Abigail pursuant to RSA 91-A:3, II (e) legal.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 9:05 a.m.

At 10:00 a.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

Also present: Tom Anderson

The Board discussed the bridge closure situation and the current status. Betsy stated that Gary is still exploring options there are some differences between the Department of Transportation and the Department of Environmental Services about information needed.

**New Business**

Budget and warrant article Discussion – The Board reviewed the memo and list of questions from the Budget Advisory Committee.

There was a discussion about the election employees' wages and the department requested increases. There was a discussion about the need to clarify some of the questions about the approval of compensation at/by Town Meeting. The Board reviewed last year's budget book and

realized that the Department was requesting an additional 52 hours for both the deputy town clerk and deputy tax collector. There was a discussion about possible solutions.

The Board discussed the delineation of hours between revaluations and executive for the current use update.

The Board agreed that there are currently no plans for changes to administrative office staffing; it wants to see how the current staffing level works.

There was a discussion about the Board not knowing what efforts the Treasurer had done looking at other banks in relation to bank fees.

The Board discussed the use of part-time hours in the Highway Department and the additionally requested hours.

There was a discussion about if there was a need for a custodian or janitorial position, either as an employee or a contractor. Mike and Scott will put together a list of duties.

The clock faces at the Old Meeting House, demolition the pump house at the old ski property, painting the Town Hall Annex, repairing the foundation at the Town Offices, and making the repair on the Library well were discussed as projects to try to complete in 2013. The Board agreed to have Mike engage Henry Kunhardt to inspect the foundation of the Town Offices to put together some options or direction for solving the water issue.

The Board discussed repairs on the Town Hall to be included in the warrant. The Board discussed installing a heating system, either for just the first floor or for both the first and second floors, and agreed that purchase was premature.

### **Items to Sign**

1. Payroll Manifest for 12/24/2012
2. Report of cut grading chart for Map 9 Lot 12

### **Correspondence**

1. Contract from George Sansoucey regarding the scope of work for their defense of the Town's utility values in the lawsuits by FairPoint and PSNH. The Board signed this contract.
2. Summary of terms with Jackson Lewis regarding legal representation for the Town in the employee discrimination case. The Board accepted these terms – no action was required.
3. Letter from NHMA regarding reimbursement after the case with *City of Concord v. State of NH* was completed.
4. Letter regarding permit lack of compliance for the transfer station because an annual report was not filed for 2011. Mike will work on filing this report.
5. Letter from NHMA regarding 2013 dues.
6. Notice from Xfinity.

7. Weekly report from Chief Bell for week ending 12/16.
8. Invitation from Monadnock Community Hospital inviting the Board to their legislative breakfast on January 18<sup>th</sup> – Mike will let Health Officer Kay Anderson know.

There was a discussion about the ConVal School Board's decision to ask the District Meeting to give the School Board the power to close schools in the district.

9. Abatement recommendation for Map 2 Lot 11-1. The Board approved this abatement.

The Board discussed a warrant article for road reconstruction and made no decisions.

The Board agreed to authorize Mike to process the payables subject to invoices being initialed and will sign the manifest at a later date.

**NEXT BOARD OF SELECTMEN MEETING:** Wednesday January 2 at 6 p.m.

**ADJOURNMENT:** Betsy adjourned the meeting at 12:05 p.m.

Respectfully Submitted by Michael Branley

Approved on January 2, 2013

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Board of Selectmen Chair Betsy Hardwick

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Selectman Scott S. Carbee

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Selectperson Abigail Arnold